

**STANDARD AGREEMENT FORMAT FOR ENGAGEMENT OF ARTS & SCIENCE
GRADUATE TEACHERS ON CONTRACT BASIS**

This Agreement made on this between the Government of Manipur, Department of Education(S) represented by Ng. Bhogendra Meitei, Director of Education(S), Manipur(hereinafter called the 1st Party) of the one part and Shri/Kumari/Smt age about years, son/ daughter/ wife of of(hereinafter called the 2nd Party) of the other part;

Whereas, the 1st Party is desirous of engaging the 2nd Party as Contract Arts/ Science Graduate Teachers in the Department of Education(S), Government of Manipur for teaching in the Government Schools and any other work as may be assigned to him/her by the 1st Party from time to time for a period from/...../..... to 28/02/2026 on the terms and conditions set hereinafter;

And whereas, the 2nd Party is willing to serve as Contract Arts/ Science Graduate Teacher under the following terms and conditions:

Now this Agreement witnesses as follows: -

1. The 2nd Party is hereby engaged as Arts/ Science Graduate Teacher in High School/ Jr. High School/ Primary School on contract basis pursuant to the Government conveyed letter No. dated and as per approval given by Finance Department (Pay Implementation Cell) under U.O. No. dated for a period from to
2. In consideration of his/her services, the 2nd Party shall be paid a consolidated remuneration of Rs./- (Rupees)
- only per month by the 1st Party. The 2nd Party shall not be entitled to any other monetary benefit.
3. The 2nd Party shall work or perform duties assigned to him/her from time to time under the supervision and control of the 1st Party or such officer authorized by the 1st Party;
- 4 The 2nd Party shall not, during the term of this Agreement, engage himself/herself directly or indirectly in other employment whatsoever;
5. The above parties agree that the service rules presently governing the state Government employees shall not apply to the 2nd party;
6. The 2nd Party shall have no right to claim or shall not make any claim for regular appointment/absorption on the basis of his/her engagement for the implementation of the

work of teaching assigned to him/her. His/Her service shall automatically cease immediately at the end of the contract period unless terminated earlier under clause 10.

7. The 2nd Party shall execute Undertakings which are appended hereto in respect of his/her term of engagement for implementation of the said Scheme/Work. The said undertaking will form a part of this Agreement.

8. The 2nd Party may apply for leave of one day casual leave in a month and in case of more than one day on the ground of illness, he/she may be granted at half remuneration not exceeding one week, i.e., total remuneration payable per month $\div 30 \text{ days} \times \frac{1}{2} \times \text{number of days of leave on the ground of illness}$. If the leave is more than one week, leave may be granted without remuneration to a maximum of 21 days. The 2nd Party will not be entitled to reimbursement of the medical expenses incurred for his/her medical treatment;

9. The 2nd Party will be at liberty to seek any employment in any other Department/Private organization, etc. with prior permission of the 1st Party.

10. That either party may terminate this Agreement by giving one month's notice in writing of his/her intention to do so and on the expiration of such notice, this Agreement shall stand determined/terminated.

11. This contract engagement shall be subject to further verification of the educational qualifications and other relevant documents and certificates as required thereof for the person concerned.

In witness whereof the above Parties hereto have signed this Agreement on the day, month and year written above.

In presence of witnesses:-

1. Signature of Witness No. 1.
Name: Bisheshwar Khumukcham
Designation:

Signature of 1st Party
Name : Ng. Bhogendra Meitei
Designation:

2. Signature of witness No. 2
Name:
S/D/W/o
Address:

Signature of 2nd Party
Name:
Designation:

UNDERTAKING

I, do hereby undertake that I shall not claim any right for regular appointment on the basis of my engagement as Arts/ Science Graduate Teacher on contract basis for a period from to in connection with works as assigned to me.

Further, I also undertake that my engagement as Arts/ Science Graduate Teacher on contract basis shall automatically cease at the end of the contract/ engagement period without awaiting order of termination of contract service from the competent authority.

In presence of witnesses:-

1. Signature of Witness No. 1.
 Name:
 S/D/W/o
 Address:

Signature of 2nd Party
Name :
Designation:

2. Signature of witness No. 2
 Name:
 S/D/W/o
 Address:

UNDERTAKING

I S/D/W/o
resident of designation
..... do hereby undertake that I shall join and discharge my
duties at any place of posting as ordered by the Department and not claim for change of
posting during my term of engagement. Further, I also undertake that my engagement as
Arts/Science Graduate Teacher on contract basis shall automatically cease if I was found
lobbying or influencing authorities for favorable place of posting against the one already
allotted by the Department of Education(S), Government of Manipur. I also undertake that I
am willing to serve anywhere in Manipur.

In presence of witnesses:-

1. Signature of Witness No. 1.
Name:
S/D/W/o
Address

Signature of 2nd Party
Name:
Designation:

2. Signature of witness No. 2
Name:
S/D/W/o
Address: