

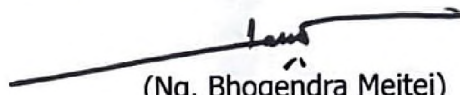
**GOVERNMENT OF MANIPUR  
DIRECTORATE OF EDUCATION(S)**

**NOTIFICATION**

Imphal, the 21<sup>st</sup> May, 2025

AO/233/ATG/2014(9)-DE(S)Pt II: In view of the Government convey letter No. SM3-301/3/2024-EDN(S)-EDN(S), dated the 14<sup>th</sup> May, 2025, it is hereby notified to all 917 Contractual Graduate Teachers (611 Arts Graduate Teachers & 306 Science Graduate Teachers) who have submitted their duty certificates to appear at the Conference Hall of the Directorate of Education(S), Lamphelpat, Manipur during office hours from 26/05/2025 to 29/05/2025 without fail for signing of contractual agreement on the format prescribed by the Finance Department, Government of Manipur for another 1 (one) year w.e.f 02/03/2025 to 28/02/2026.

Further, the contractual Graduate teachers are requested to bring 2 (Two) recent passport photographs, one copy of certificate of passing B.Ed. along with the agreement format prescribed by the Finance Department, Government of Manipur which is uploaded in the official website at [www.manipureducation.gov.in](http://www.manipureducation.gov.in).

  
(Ng. Bhogendra Meitei)  
Director of Education(S), Manipur

Copy to:

1. Secretary, Education(S), Govt. of Manipur.
2. Guard File.

**STANDARD AGREEMENT FORMAT FOR ENGAGEMENT OF ARTS & SCIENCE  
GRADUATE TEACHERS ON CONTRACT BASIS**

This Agreement made on this ..... between the Government of Manipur, Department of Education(S) represented by Ng. Bhogendra Meitei, Director of Education(S), Manipur(hereinafter called the 1<sup>st</sup> Party) of the one part and Shri/Kumari/Smt ..... age about ..... years, son/ daughter/ wife of ..... of .....(hereinafter called the 2<sup>nd</sup> Party) of the other part;

Whereas, the 1<sup>st</sup> Party is desirous of engaging the 2<sup>nd</sup> Party as Contract Arts/ Science Graduate Teachers in the Department of Education(S), Government of Manipur for teaching in the Government Schools and any other work as may be assigned to him/her by the 1<sup>st</sup> Party from time to time for a period from 02/03/2025 to 28/02/2026 on the terms and conditions set hereinafter;

And whereas, the 2<sup>nd</sup> Party is willing to serve as Contract Arts/ Science Graduate Teacher under the following terms and conditions:

**Now this Agreement witnesses as follows: -**

1. The 2<sup>nd</sup> Party is hereby engaged as Arts/ Science Graduate Teacher in High School/ Jr. High School/ Primary School on contract basis pursuant to the Government conveyed letter No. .... dated ..... and as per approval given by Finance Department (Pay Implementation Cell) under U.O. No. .... dated ..... for a period from ..... to .....
2. In consideration of his/her services, the 2<sup>nd</sup> Party shall be paid a consolidated remuneration of Rs. ..../- (Rupees .....)
- only per month by the 1<sup>st</sup> Party. The 2<sup>nd</sup> Party shall not be entitled to any other monetary benefit.
3. The 2<sup>nd</sup> Party shall work or perform duties assigned to him/her from time to time under the supervision and control of the 1<sup>st</sup> Party or such officer authorized by the 1<sup>st</sup> Party;
- 4 The 2<sup>nd</sup> Party shall not, during the term of this Agreement, engage himself/herself directly or indirectly in other employment whatsoever;
5. The above parties agree that the service rules presently governing the state Government employees shall not apply to the 2<sup>nd</sup> party;
6. The 2<sup>nd</sup> Party shall have no right to claim or shall not make any claim for regular appointment/absorption on the basis of his/her engagement for the implementation of the

work of teaching assigned to him/her. His/Her service shall automatically cease immediately at the end of the contract period unless terminated earlier under clause 10.

7. The 2<sup>nd</sup> Party shall execute Undertakings which are appended hereto in respect of his/her term of engagement for implementation of the said Scheme/Work. The said undertaking will form a part of this Agreement.

8. The 2<sup>nd</sup> Party may apply for leave of one day casual leave in a month and in case of more than one day on the ground of illness, he/she may be granted at half remuneration not exceeding one week, i.e., total remuneration payable per month  $\div 30$  days  $\times \frac{1}{2} \times$  number of days of leave on the ground of illness. If the leave is more than one week, leave may be granted without remuneration to a maximum of 21 days. The 2<sup>nd</sup> Party will not be entitled to reimbursement of the medical expenses incurred for his/her medical treatment;

9. The 2<sup>nd</sup> Party will be at liberty to seek any employment in any other Department/Private organization, etc. with prior permission of the 1<sup>st</sup> Party.

10. That either party may terminate this Agreement by giving one month's notice in writing of his/her intention to do so and on the expiration of such notice, this Agreement shall stand determined/terminated.

11. This contract engagement shall be subject to further verification of the educational qualifications and other relevant documents and certificates as required thereof for the person concerned.

In witness whereof the above Parties hereto have signed this Agreement on the day, month and year written above.

In presence of witnesses:-

1. Signature of Witness No. 1.  
Name: Bisheshwar Khumukcham  
Designation:

Signature of 1<sup>st</sup> Party  
Name : Ng. Bhogendra Meitei  
Designation:

2. Signature of witness No. 2  
Name:  
S/D/W/o .....  
Address:

Signature of 2<sup>nd</sup> Party  
Name:  
Designation:

## **U N D E R T A K I N G**

I, ..... do hereby undertake that I shall not claim any right for regular appointment on the basis of my engagement as Arts/ Science Graduate Teacher on contract basis for a period from ..... to ..... in connection with works as assigned to me.

Further, I also undertake that my engagement as Arts/ Science Graduate Teacher on contract basis shall automatically cease at the end of the contract/ engagement period without awaiting order of termination of contract service from the competent authority.

In presence of witnesses:-

1.      Signature of Witness No. 1.  
         Name:  
         S/D/W/o .....  
         Address:

Signature of 2<sup>nd</sup> Party  
Name :  
Designation:

2.      Signature of witness No. 2  
         Name:  
         S/D/W/o .....  
         Address:

## UNDERTAKING

I ..... S/D/W/o .....  
resident of ..... designation  
..... do hereby undertake that I shall join and discharge my  
duties at any place of posting as ordered by the Department and not claim for change of  
posting during my term of engagement. Further, I also undertake that my engagement as  
Arts/Science Graduate Teacher on contract basis shall automatically cease if I was found  
lobbying or influencing authorities for favorable place of posting against the one already  
allotted by the Department of Education(S), Government of Manipur. I also undertake that I  
am willing to serve anywhere in Manipur.

In presence of witnesses:-

- |    |  |   |
|----|--|---|
| 1. | Signature of Witness No. 1.<br>Name:<br>S/D/W/o .....<br>Address | Signature of 2 <sup>nd</sup> Party<br>Name:<br>Designation: |
| 2. | Signature of witness No. 2<br>Name:<br>S/D/W/o .....<br>Address: |   |