

**GOVERNMENT OF MANIPUR  
DIRECTORATE OF EDUCATION (S)**

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**NOTIFICATION**

Imphal, the 18<sup>th</sup> March, 2025.

**Subject: Registration of Private Schools: Extension of last date of submission of application - reg.**

No. 7/27/2016-DE(S)Pt: In continuation of this office Notification of even No. dated 31/12/2024 (**uploaded in the official website of the Department at [www.manipureducation.gov.in](http://www.manipureducation.gov.in)**) and in pursuance of the approval of the State Government convey vide letter No. 53/2/2015-SE(S) dated 21/02/2025, this is notified for information of all concerned that the last date of submission of applications for registration of private schools in the State is extended by 90 (ninety) more days with immediate effect as a **one-time measure**.

2. Further, it is notified/ clarified that -

- i. **Payable registration fee (in full)** should be paid in the form of Bank Draft drawn in favour of the "**Director of Education (S), Manipur**" payable at Imphal and the same should be submitted along with duly filled in Application form (Annexure-I of the Rule) and other necessary documents to Room No. 11, Directorate of Education (S) at Lamphelpat, Imphal.
- ii. Relevant Documents to be submitted along with application form and Bank Draft -
  - a. Already recognised schools:
    - i. Copy of Provisional/ Renewal/ Permanent Recognition order;
    - ii. Copy of constitution of valid SMC/ Trust/ Society;
    - iii. Copy of Society/ Trust registration certificate.
  - b. Newly applying schools:
    - i. Copy of order constituting SMC/ Trust/ Society;
    - ii. Copy of Society/ Trust registration certificate.

3. The Department shall initiate action to close down/ de-recognise/ de-affiliate the "already existing/ recognised" schools which fail to submit application forms for registration along with prescribed registration fee within the extended last date.

Concerned Zonal Education Officers shall work out a detailed plan for each of the Zone/ District to re-allocate/ admit students of such schools which fail to submit application forms for registration in time in consultation with BSEM/ COHSEM/ nearby schools etc.

  
**(Ng. Bhogendra Meitei)**  
Director of Education (S)

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Copy to:

1. Secretary (Education/S), Government of Manipur.
2. Additional Director of Education (S-Hills/Valley/Plg/GC), Manipur.
3. All Zonal Education Officers: *with a request to notify each private school in their respective jurisdiction in writing.*
4. Editor, .....: *He is requested to publish the Notification in his esteemed daily for 1 (one) day and submit the bill in triplicate for early payment.*