

**GOVERNMENT OF MANIPUR  
DIRECTORATE OF EDUCATION (S)**

-----

**NOTICE**

Imphal the 2<sup>nd</sup> April, 2024

No.2/7/2020-ED(S/V)Misc: In pursuance of the Govt. of Manipur, Department of Personnel and Administrative Reforms (Personnel Division) Office Memorandum No.MISC-1/10/2024-DP-DP dated the 6<sup>th</sup> March, 2024, it is hereby notified for the information of all officers/ officials drawing salary from the DDO Valley, Directorate of Education Schools that monthly attendance record/ duty certificate duly signed by the controlling officer where the officer /Official is attached/utilized should be submitted to the undersigned latest by the 20<sup>th</sup> of each month so as to enable smooth disbursing of salary of such officer/ official.

  
**(Bisheshwar Khumukcham)**  
Addl. Director of Education(S/V) Manipur.

---



Copy to:

1. Director of Education (S), Manipur.
2. All concerned Officers/Officials.
3. Guard file.