

**GOVERNMENT OF MANIPUR
DIRECTORATE OF EDUCATION(S)**

No.11/1/2019-MIS-CFO

Imphal, the 27th March, 2024

To

All the DDOs,
Department of Education(S)

Subject:- **New Head of Account for the FY 2024-25.**

Sir/Madam,

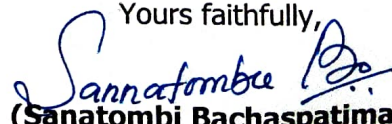
In reference to the above cited subject, I am to inform to all DDOs that the new Head of Account will be implemented/changed for the FY 2024-25 for those employees who are drawing salary in their respective control instead of the previous one. The new HoA are indicated in column no. 3 against their earlier HoA column no. 2 in the given table below:

Sl. No.	Earlier Head of Account	New Head of Account	Remarks
1	2	3	4
1	2202-01-101-19-00-01	a) 2202-01-101-01-00-01 (for Basic Pay) b) 2202-01-101-01-00-06 (for Medical reimbursements) c) 2202-01-101-01-00-07 (for Allowances)	Employee who are drawing salary from previous HoA i.e. Sl.No. 1 have to change to new HoA as mentioned against their respective column for the FY-2024-25.
2	2202-02-001-01-00-01	a) 2202-02-109-01-00-01 (for Basic Pay)	Employee who are drawing salary from previous HoA i.e. Sl.No. 2 to 4 have to change to new HoA as mentioned against their respective column for the FY-2024-25.
3	2202-02-101-24-00-01	b) 2202-02-109-01-00-06 (for Medical reimbursements)	
4	2202-02-109-24-00-01	c) 2202-02-109-01-00-07 (for Allowances)	
5	2202-01-001-01-00-01	a) 2202-80-001-01-00-01 (for Basic Pay)	Employee who are drawing salary from previous HoA i.e. Sl.No. 5 to 9 have to change to new HoA as mentioned against their respective column for the FY-2024-25.
6	2202-01-104-19-00-01	b) 2202-80-001-01-00-06 (for Medical reimbursements)	
7	2202-04-001-21-00-01	c) 2202-80-001-01-00-07 (for Allowances)	
8	2202-80-001-01-00-01		
9	2202-80-800-03-00-01		

All DDOs have to submit fund proposal along with necessary documents against their mentioned Head of Accounts to the Chief Finance Officer, Directorate of Education(S), Govt. of Manipur in the prescribed format enclosed as **ANNEXURE** indicating separate fund for **Basic Pay , Medical reimbursement(if any) & Allowances(i.e.DA+HRA+SCA+TA)**. **The fund proposal for March, 2024 to May, 2024 should be submitted on or before 2nd April, 2024.**

You are therefore requested to take necessary action for the implementation/change of Head of Accounts under your respective control.

Yours faithfully,


(Sanatombi Bachaspatimayum)

Chief Finance Officer
Directorate of Education(S)

Manipur
H. P. K. K. K.

Copy to:

1. The Director, Directorate of Education(S)
2. The Additional Director(V/H), Directorate of Education(S)
3. Guard File

STATEMENT OF FUND PROPOSAL FOR THE PERIOD 2024 TO 2024

Name of School/Office:

DDO Code:

Sl.No.	Name of Employee	EIN	Designation	Date of Birth	Date of Joining	Basic Pay	Allowance			
							DA	HRA	SCA	TA
Grant Total(Basic)										
Grant Total (allowance)										

Sl.No.	Head of Accounts	No. of Months	Fund Reqd. (in Rs.)
1	Basic		
2	Allowance		
3	Medical reimbursement		
Grant Total			

H. Palimkank

Signature of DDO
 Name of DDO:
 Designation:
 Contact No.: