

**GOVERNMENT OF MANIPUR  
DIRECTORATE OF EDUCATION (S)**

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No. 40/1-9/2018-ED(S/V)

Imphal, the 6<sup>th</sup> October, 2020

To

All the ZEOs/DDOs/Nodal Officers/Head of Institutions/SPD, Samagra Shiksha Abhiyan, Education (S), Manipur

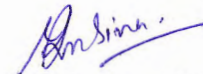
Subject: Submission of Revised Estimate 2020-2021 and Budget Estimate 2021-2022.

Sir/Madam,

With reference to above cited subject, I am to request all concerned to submit Revised Estimate 2020-2021 and Budget Estimate 2021-2022 in the given prescribed formats(copies enclosed) both in hard copy(s) as well as soft copy(s) on or before 25<sup>th</sup> October, 2020 for preparation of Budget to the following officials of Finance Section of Directorate of Education(S), Lamphel:

1. S. Rinku
2. P. Naobi Khuman
3. M. Ranbir

Yours faithfully,



**(M. Rubina Devi)**  
Chief Finance Officer,  
Directorate of Education (S)  
Manipur

Copy to:

1. The Director, Education(S), Manipur.
2. Official concerned, Education(S), Manipur.
3. Guard file.

**ANNEXURE - I**

**DETAILS OF PROVISION FOR PAY, ALLOWANCES ETC. FOR EACH  
CATEGORY OF POST  
(REVISED ESTIMATES, 2020-2021 AND BUDGET ESTIMATES, 2021-2022)**

(For permanent and Temporary establishment combined)

**Name of Department : Education-School**

(To be furnished for Committed Expenditure/Developmental Expenditure/CSS/CPS)

**Name of the Office:**

**Demand No. 10**

**Major Head:**

Sl. NO.	EIN	Name of Employee	Sex	Designation	Permanent/ Temporary	Date of Birth	Date of Joining Service	Date of Joining to the present post	Pay Band	Grade Pay	Present Basic Pay
1	2	3	4	5	6	7	8	9	10	11	12

Posted in Hill/Valley	Allowances					Gross Total	Revised Estimates 2019-2020	Budget Estimates 2020-2021	Arrear		MR	
	D.A	HRA	SCA	TA	Total				7th Pay	Others	Already claimed	Anticipated
13	14						15	16	17		18	

**ANNEXURE - XVI**  
**STATEMENT SHOWING THE NAME OF THE EMPLOYEES AND AMOUNT**  
**CONTRIBUTED BY EMPLOYEES AND AMOUNT TO BE CONTRIBUTED BY**  
**GOVERNMENT UNDER THE NEW PENSION SCHEME**

Name of employees with EIN	Date of birth	Date of Joining Service	Pay Band	Grade Pay	Basic Pay	Amount to be contributed by the employee during 2020-21	Amount to be contributed by the employee during 2021-22
1	2	3	4	5	6	7	8

**ANNEXURE - III  
DETAILS OF OFFICE EXPENSES**

Name of Department											(Rs. in lakhs)	
Item	Actuals 2019-20	Budget Estimates 2020-21			Revised Estimates 2020-21			Budget Estimates 2021-22			Reasons for variation between Col. 5 &8	Reasons for variation between Col.8&11
		Hill	Valley	Total	Hill	Valley	Total	Hill	Valley	Total		
1	2	3	4	5	6	7	8	9	10	11	12	13

1. Service Postage Stamps
2. Purchase of Office Furniture
3. Purchase of Office Stationery
4. Purchase of Department Vehicle
5. Maintenance of Vehicle
6. Liveries
7. Charcoal
8. Telephone
9. Others

**ANNEXURE - IV**

**DETAILS OF PROVISIONS UNDER "OTHER CHARGES"**

Name of Department

(Rs. In lakhs)

Items	Actual 2019-20	Budget Estimates, 2020-21			Revised Estimates 2020-21			Budget Estimate 2021-22			Reasons for Variation between Col. 5 & 8	Reasons for Variation Between Col. 8 & 11
		H	V	T	H	V	T	H	V	T		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)

**ANNEXURE - V**

**DETAILS IN SUPPORT OF WORKS BUDGET  
(Revised Estimates, 2019-2020 and Budget Estimates, 2020-2021)**

Name of Department :

Grant No. :

Major Head :

(Rs. In lakhs)

Actual Expenditure 2019-20	Budget Estimates 2020-21	Revised Estimates 2020-21	Head of Account	Continuing Items	New Items	Budget Estimates 2021-2022								
						Continuing			New			Total		
						H	V	T	H	V	T	H	V	T
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15



## ANNEXURE-XI

## FORM - RI

**Budget Estimates, 2021-2022 and Revised Estimates 2020-2021 in respect of  
Revenue Receipt**

Name of Department :-

Major Head :-

(Rs. In lakhs)

Nature of Receipt Indicating Minor Head	Actual 2020-2021		Total	Revised Estimates 2020-2021			Budget Estimates 2021-2022	Reasons for Variation between Col 5 & 8	Remarks
	April 2020 to Oct. 2020	Nov. 2020 to March 2021		Actual receipt from April 2020 to Oct. 2020	Anticipation from Nov. 2020 to March 2021	Total Revised Estimates 2020-2021			
1	2	3	4	5	6	7	8	9	10

Signature  
Designation  
Date