

**GOVERNMENT OF MANIPUR  
DIRECTORATE OF EDUCATION(S)**

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No. 1/3-10/11-ED(S):

Imphal, the 22 February, 2020

To

The Zonal Education Officer/ Principal/ Headmaster,

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Subject: Distribution of Library Books.

Sir,


I am to say that under the Scheme of Purchase of Manipuri Books from the Writers & Publishers in Manipur and Development of School Library, the Department of Education(S), Government of Manipur is planning to distribute some Library Books to some selected schools in the State.

In this regard, I am to say that ..... copy/ copies of each of ..... different titles as shown in the Annexure are ready for distribution to your school. The books may be collected onward 22/2/20.... failing which no claim will be entertained. In this connection, kindly ensure that the books are entered in Stock Register of your School Library.

After doing the needful I am to request you to sign the enclosed Stock Entry Certificate and submit the same to this Office at the earliest.

Encl: As stted above.

Yours faithfully,



( Th. Kirankumar) 22/2/2020  
**Director of Education(S),**  
Government of Manipur.