

To be filled by the Head of the Institution/Gazetted Officer

Certified that:

- (1) Master/Miss is a regular student of this School/ Institution and he/she has secured % marks in the Class IX Annual Promotion Examination i.e. when he/she was promoted from Class IX to Class X.
He/She has secured marks out of (Please enclose a photocopy of Progress Report) (candidate must fulfill the criteria announced by the State/UT).
- (2) The particulars given by him/her in the Application Form have been verified and found in order.
- (3) Master/Miss belongs to Scheduled Caste/Scheduled Tribe/Disability category as per the records maintained in the Institution. (to be filled for SC/ST candidates only). (Please enclose SC/ST/Disability certificate)

Date

Signature of the Head of the Institution
with seal

(Signature of the Candidate)

Signature of the District Liaison Officer
(with seal)

Counter-signature of the Zonal
Education Officer (with seal)

Coding Plan

Read instruction carefully before filling up the Application Form.

- Use only Blue or Black Ball Point Pen. WRITE IN CAPITAL LETTERS. Do not mark or write outside the boxes.
- Leave one box blank between two words. Limit your name and/or address within the space provided for it. Please see example as given below.
- Cross (X) only one of the appropriate boxes in items nos. 4, 5, 6, 7, 10, 11 and 21.
- Please write code number in items nos. 12, 13, 14, 15 and 16 as given overleaf.
- It is the responsibility of the candidate and the principal of the school to deposit the filled form with the state concerned Officer before the last date. No request for condoning delay in submission will be entertained whether it is due to the fault of the Candidate or the Headmaster/Principal of his/her institution.
- Incomplete or defensive applications are liable to be rejected.
- 4% for Physically Challenged Group of Students**, with benchmark disabilities of which, one percent each shall be reserved for persons with benchmark disabilities under clauses (a), (b), and (c) and one percent for persons with benchmark disabilities under clauses (d) and (e) namely:
 - blindness and low vision (BLV);
 - deaf and hard of hearing (DH);
 - locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular Dystrophy (LD);
 - autism, intellectual disability, specific learning disability and mental illness (AID);
 - multiple disabilities from amongst persons under clauses (a) to (d) including deaf-blineness in the posts identified for each disabilities' (MD)

Example for writing Name and Address.

Father's Name

P C H A O B A S I N G H

Postal Address: do not try to write complete address in one line. Break it appropriately as shown below:

K H U M A N T H E M L E I K A I
U R I P O K I M P H A L 7 9 5 0 0 1

Education of Father / Mother (Refer to item Nos. 13 & 15)	
Education	Code
No formal education	1
Up to Primary	2
Upper Primary	3
Secondary	4
Senior Secondary	5
Graduation	6
Post graduation	7
Doctoral	8
Professional degree (Engineering Law, Medicine, MCA, MBA, etc.)	9

Father's/Mother's Occupation (Refer to item Nos. 14 & 16)	
Occupation	Code
Professional	1
Executive and Managerial	2
Clerical	3
Business	4
Agriculture, Fishery	5
Production and Transport	6
Operators and Labourers	7
Not employed	8

Type of School/Institution (Refer to item No. 10)

Government : A Government school is that which is run by the State Government or Public Sector Undertaking or an Autonomous Organization completely financed by the Government.

Local Body : A Local Body School is that which is run by Panchayati Raj and local body institutions such as Zila Parishad, Municipal corporation, Municipal Committee, Notified Area Committee and Cantonment Board.

Private Aided : A Private Aided School is that which is run by an individual or a private organization and receives grant from Government or local body.

Private Unaided : Private Unaided School is that which is managed by an individual or a private organization and does not receive any grant either from government or local body.