

**GOVERNMENT OF MANIPUR
DIRECTORATE OF EDUCATION (S)**

No.05/01/2018-CFO/DE(S)

Imphal, the 6th July, 2019

To

All DDOs, Education (S)
Manipur

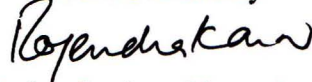
Subject: Submission of information (expenditures) in the prescribed format for the purpose of reconciliation of Accounts for the year 2019-20.

Sir/Madam,

In inviting reference to the matter cited in the above subject I am to inform that Directorate Office Education (S) has started the reconciliation process of Accounts for the year 2019-20. For which, the head wise expenditure Statement of every month is required by this Office in the prescribed Format (Copy enclosed) on or before of 10th of following month and no funds will be allocated if these information are not received by this Office in time.

You are therefore requested to send the information both in soft and hard copies in excel format through a special messenger. However, expenditures for the month up-to June, 2019 may be submitted on or before 10th July, 2019. And for the subsequent months information may be submitted as per the scheduled date.

Yours Faithfully



(**Rojendrakar Nongthomba**)
Chief Finance Officer
Directorate of Education(S)
Manipur

Copy to:

1. The Director, Edn-(S), Manipur
2. Additional Directors (H/V), Edn-(S), Manipur
3. Guard File

NAME OF SCHOOL:

Format for Reconciliation

DDO CODE:

*ACTUAL EXPENDITURE OF THE MONTH:

SL. NO.	HEADS OF ACCOUNTS	Financial Year 2019-20											
		APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
1	2202-01-001-01-00-01												
	2202-01-001-01-00-11												
2	2202-01-101-19-00-01												
	2202-01-101-19-00-11												
3	2202-01-102-04-01-31												
4	2202-01-104-19-00-01												
	2202-01-104-19-00-11												
5	2202-01-111-82-00-01												
	2202-01-111-83-01-01												
6	2202-02-001-01-00-01												
	2202-02-001-01-00-11												
7	2202-02-101-24-00-01												
	2202-02-101-24-00-11												
8	2202-02-109-24-00-01												
	2202-02-109-24-00-11												
9	2202-02-110-05-01-31												
10	2202-02-800-14-00-01												
	2202-02-800-90-00-01												
11	2202-02-800-62-00-50												
12	2202-04-001-21-00-01												
	2202-04-001-21-00-11												
13	2202-80-001-01-00-01												
	2202-80-001-01-00-11												
14	2202-80-800-03-00-01												
	2202-80-800-03-00-11												
	2202-80-800-03-00-13												
15	2204-00-102-17-00-01												
	2204-00-102-17-00-11												
	2204-00-102-17-00-13												
Note:- Actual Expenditure of the month means the expenditure incurred in that particular month irrespective of the payment relates to any previous case. For instance, the salary for the month of March payable (paid) in the month of April is the actual expenditure of the month of April.													