

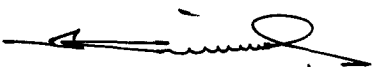
GOVERNMENT OF MANIPUR
DEPARTMENT OF EDUCATION (SCHOOLS)

OFFICE MEMORANDUM
Imphal, the 1st December, 2017

No.14/2/2017-DE(S): To streamline the withdrawal of GPF (General Provident Fund) for the staffs under the Directorate of Education (S), Government of Manipur, this Directorate shall introduce and implement the Online GPF Management w.e.f 1st December, 2017. This online GPF Management shall replace the earlier conventional manual withdrawal system of GPF which had existed till date. However applications received on or before 30th Nov., 2017 shall continue to be processed in the earlier manner.

The procedures for implementation of Online GPF Management are as follows:

1. The GPF withdrawal applicant(s) shall log on to www.gpfedns.in. On submission of the application along with required documents online, applicant(s) shall be intimated of receipt of their applications indicating their Application Nos. through their respective e-mail & registered mobile.
2. Applicant(s)/Subscriber(s) shall download the system generated form and get it signed from the concerned HoO/ DDO.
3. The signed form along with all the required documents shall have to be uploaded within 7 (seven) days from the date of submission of online form.
4. A copy of the system generated application form shall be enclosed while submitting the actual/physical applications. The generated application form shall be signed by the subscriber and countersigned by the DDO concerned. The application form along with required original documents such as GPF balance sheets, medical certificate, Invitation card, bills/invoice etc, whichever is relevant, shall be submitted to the Directorate of Education (S) for verification within seven days from the date of submission of online form.
5. If any subscriber wants to change/amend the data submitted online, it can be done within 7(seven) days from the date of application online after which the data will not be allowed to be amended by the system automatically.
6. Applicant(s)/Subscriber(s) will be notified the status/progress of their GPF withdrawal process, such as receipt of the application form (online), verification, sanction order and approval, etc., through their registered mobile Nos. The subscriber may also log on the website to check the status of the application [using their Application No. generated by the system, EIN., Date of Birth] which are to be validated by the OTP received at their registered Mobile No.
7. The fund allocation for the Directorate shall be purely based on the chronological order/sequence of the date of application that are verified except 10% of the fund earmarked for special cases like medical treatment, etc.


(Th. Kirankumar) 11/12/2017
Director, Education (S)
Government of Manipur

Copy to:

1. The PPS to the Hon'ble Minister (Education), Manipur.
2. The APS to Principal Secretary, Education (S), Govt. of Manipur.
3. The APS to Principal Secretary (Finance), Government of Manipur.
4. The Addl. Director, Education (S), (Hill/Valley). Govt. of Manipur
5. The SFO, Education (S), Gov. of Manipur
6. All Treasury/Sub-Treasury Officer concerned.
7. All ZEOs/DIs/Heads of Institutions.
8. Guard File.