

MOST IMPORTANT & URGENT

GOVERNMENT OF MANIPUR
OFFICE OF THE DIRECTOR OF EDUCATION(SCHOOLS)

No. 4/10/2017-ED(S)(SFO)1

Dated, the 27th September, 2017.

To

- ✓ 1. The Addl. Director of Education(S-Hills)/DDO(Hills)
2. The Addl. Director of Education(S-Planning)/DDO(Valley)
3. All the ZEOs/DDOs/HOOs/Principals/Headmasters of Education (S), Departments, Manipur

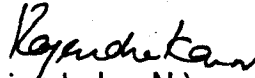
Subject :- Information regarding Financial Reporting.

Sir/Madam(s).

I am to refer a copy of letter No.AG(Au)/FAW-FINAT/SFR/S-Fin/Ch-III/2016-17/922 dt. 15-09-2017 from Sr. Audit Officer/FAW-FINAT on the above subject and to furnish the relevant information/details listed in the enclosed Annexure (item A , B and D) on or before the 10th October, 2017 without fail.

A NIL report may kindly be sent if there is no relevant information in respect of your office.

Yours faithfully


(Rojendrakar N)
Sr. Finance Officer, Education(S)
Government of Manipur

Copy to :

- (1)- The Director of Education(S), Manipur
- (2) The Addl. Directors (Valley), Education(S), Manipur
- (2) The Administrative Officer, Education-S, Manipur
- (3) The Hd. Clerks (Hill-Valley), Education(S), Manipur
- (4) The Sr. Accountant (Hill/Valley), Education(S), Manipur



OFFICE OF THE ACCOUNTANT GENERAL (AUDIT)
MANIPUR, IMPHAL - 795 001

Phone: 0385-2458523

Fax: 0385-2458525

e-mail: agaumanipur@cag.gov.in

No. AG(Au)/FAW-FINAT/SFR/S-Fin/Ch-III/2016-17/922

Dated: 15/09/2017

To

The Director
Education (S) Department, Lamphelpat

RECORDED
R. No. 7880
20/9/17

Sub: *Information regarding Financial Reporting.*

Sir/Madam,

Kindly refer to this office letter No. AG(Au)/FAW-FINAT/SFR/S-Fin/Ch-III/2016-17/829 dated: 24/05/2017 on the subject cited above. This office is yet to receive the information as cited above from your end.

The information is to be included in the Report on State Finances for the year 2016-17 of the Comptroller and Auditor General of India. Therefore, the information listed in the Annexure enclosed herewith may kindly be furnished at the earliest.

A 'NIL' report may kindly be sent if there is no relevant information in respect of your department.

Encl: As stated above.

Yours faithfully,

Shaphile Mokolon

Sr. Audit Officer/FAW-FINAT

le
29/9/2017

IMPORTANT
Put up urgently
SFO

for
29/9/2017
all the up with the
report
concerned
put up
Beet (H/N)

Annexure in respect of Departments

(A) Non-adjustment of Temporary Advances:

In case there is non-adjustment of Temporary Advances, information regarding the pending cases may kindly be given in following format:

(i) Age wise Analysis of Advances Pending

Sl. No.	Pendency	No. of Advances	Amount (Rs. in crore)
1	More than 10 years		
2	More than five years upto 10 years		
3	More than one years but less than five years		
4	Less than one year		
Total			

(ii) Reasons for non-adjustment of Temporary Advances

Reasons such as	No. of cases	Amount (Rs. in crore)
Details for adjustment of accounts awaited from sub-ordinate offices/other agencies		
Adjustment bills submitted to PAOs not adjusted		
Adjustment vouchers not available with the Department		
Clarification on expenditure incurred awaited from the Government		
Pending with controlling officers		
Amount already remitted but not reflected in PAO records		
Advances claimed to have not been drawn		
Pending for reconciliation with PAOs		
Original vouchers/details not available		
Amount kept unutilized		
Relevant records seized by Anti-corruption/vigilance department		
Total		

(B) Delay in furnishing Utilization Certificates:

In case Grants-in-Aids have been given to any institution/organization/body/authority etc.. information may kindly be furnished in the format:

Name of the Department:					
Year of payment of grant	Total grants paid		Utilization Certificate		
	Number	Amount	Received		Outstanding
			Number	Amount	Number

Sample of copies of UCs furnished to AG(A&E) Office for the settlement of GIA, if any, may kindly be furnished exhaustively.

(C) Non-submission/delay in submission of Accounts:

In case financial assistance have been given to any institution/organization/body/authority etc. information regarding non-submission of accounts, if any, to the Accountant General may kindly be given in the following format:

Name of the Department:						
Name of the body/ authority etc.	Year	Grants received by the body/ authority etc. (Rs. in lakh)	Purpose for giving grants	Total Expenditure of the Body/ Authority etc.	Whether Accounts have been submitted	Reasons for non-submission of accounts

(D) Misappropriation, losses, defalcations etc.

In case of misappropriation, losses defalcations etc. information may kindly be furnished in the following format:

(i) Cases of misappropriation etc.

Name of the Department:				
Range of pending cases (In years)	Theft cases		Misappropriation/losses/materials etc.	
	No. of cases	Amount (Rs. in lakh)	No. of cases	Amount (Rs. in lakh)
0-5				
5-10				
10-15				
15-20				
20-25				
25 to above				

(ii) Cases of losses written off during the year (2016-17)

Number of cases	Amount (Rs. in lakh)

(iii) Reasons for outstanding cases of misappropriation etc.

Reasons for the delay	Number of cases	Amount (Rs. in lakh)
Awaiting departmental & criminal investigation		
Departmental action initiated but not finalized		
Criminal proceedings finalised but execution of certificate cases for the recovery of the amount pending		
Awaiting orders for recovery or write off		
Pending in the court of law		
Total		