

GOVERNMENT OF MANIPUR
DIRECTORATE OF EDUCATION(S)

No. 1/5/2007-ED(AD/Hills)Pt:

Imphal, the 31st October, 2017.

To

All the Z.E.O.s /D.I. of Schools
All the Principals/Head Masters/Head Mistress of
High and Higher Secondary Schools Govt. of Manipur.

Subject : Submission of 1 (one) representative for re-conciliation

Sir,

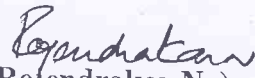
I am to say that 1 (one) representative of your office/school is urgently required in the Department of Education(S) in connection with the re-conciliation with A.G. Manipur. Hence, 1 (one) representative of your office/school may be submitted to the undersigned in the following format on or before 10th November, 2017 without fail during office hour.

Sl No.	Name	Designation	EIN	Present place of posting	Contact No	E-mail
1	2	3	4	5	6	7

Majority of Head of Institutions have not yet submitted details of Head of Institutions called vide circular No . 1/1/2017-MIS/SFO: dated 7th August, 2017 (enclosed). The remaining Head of Institutions are requested to submit the same without further delay otherwise necessary action to be taken up accordingly.

It may please be treated as **MOST URGENT**.

Yours faithfully,


(Rojendrakar N.)

Senior Finance Officer
Directorate of Education(S)

Copy to :-

1. The Director of Education(S), Govt. of Manipur.
2. The Addl. Director of Education(S) Hills/Valley and Planning
3. File No. 1/1/2017-MIS/SFO:

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GOVERNMENT OF MANIPUR
DIRECTORATE OF EDUCATION (S)
(MIS SECTIONS)

C I R C U L A R

Imphal, the 7th August, 2017

No. 1/1/2017-MIS-SFO : The Directorate is facing certain difficulties in receipt of various representatives and applications from various quarters.

At various instances the signatures, details of the concerned officers cannot be identified and also the genuineness of the same cannot be verified immediately, thereby, delaying the whole exercise to provide service delivery efficiently and promptly.

All concerned, therefore, are informed to submit the particulars sought in the prescribed format immediately in the letter head and also as and when the change of Head of Institutions/ DDOs/ Officers take place, the same information shall be submitted.

Rojendrakar
(Rojendrakar Nongthomba)
Department of Education (S)
Senior Finance Officer
Manipur.

Copy to :

1. The Principal Secretary, Education (S), Manipur.
2. Director Education (S), Manipur.
3. Add. Director (Valley, Hill), Education (S), Manipur.
4. Add. Director (Planning), Education (S), Manipur.
5. Senior Finance Officer, Education (S), Manipur.
6. Administration Officer, Education (S), Manipur.
7. Guard file.